

**JULY 1, 2015 - JUNE 30, 2017
CONDOMINIUM ASSOCIATION BIENNIAL
REGISTRATION APPLICATION**

FOR OFFICE USE ONLY

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10 OCT 11 2016

**ALL INFORMATION PROVIDED
IS PUBLIC INFORMATION**

**BIENNIAL REGISTRATION DEADLINE: Monday, June 1, 2015
(Bond exemption reapplication deadline: Thursday, April 30, 2015)**

1. Project registration number: 7706

Name of condominium project: **MANAWA AT MEHANA**

Project street address (required): **1051 KAKALA ST & 458 MANAWAI ST KAPOLEI HI 96707**

Total # units: **92**

Expiration of bond on file with Commission:

NOTE: If no information is printed in the "Expiration of bond on file with Commission" field, the AOOU has previously applied for a fidelity bond exemption (all fidelity bond exemptions expire at the conclusion of the biennial registration period). Question #5 of this application allows the AOOU to select a fidelity bond exemption.

2. a. List the names of the officers of the association (*all information provided is public information*)

President (required):	<u>Joanne Rosado</u>	593 01891398	13-10/17/16	60.00
		906 01891399	13-10/17/16	644.00
Vice President (optional):	<u>Westin Carvalho</u>	CEM 01891400	13-10/17/16	276.00
Secretary (required):	<u>Al Doi</u>			
Treasurer (required):	<u>Norman Gann</u>			

b. Designated officer (from section 2a) for direct contact (required):

Title: President Name: Joanne Rosado

Mailing address (public): 458 Manawai Street #604

City: Kapolei State: HI Zip: 96707 Day Phone: 342-4517

Public Email (optional): _____

NOTE: Contact name of individual, public phone number and public mailing address where a unit owner and the owner's authorized agents may be able to obtain the documents, records, and information required to be provided to a unit owner and the owner's authorized agents pursuant to HRS §§ 514B-152 -154.5.

3. a. Person to receive AOOU correspondence & calls from Commission (required):

This Individual will receive notices to update fidelity bond coverage, as well as correspondence from the Commission.

Title: Mgmt. Exec. Name: Marc Udoff

Mailing Address: 711 Kapiolani Blvd., Suite 700

City: Honolulu State: HI Zip: 96813 Day Phone: 808-593-6819

Public Email (optional): _____

**Please Note: This is the first filing
for this Association.**

Reg	593	\$60	\$ 60
CETF	906	\$ 7x92	\$644
Mediation.....	CEM	\$ 3 x92	\$276
Service Fee	BCF	\$25	
Bond Exemption....	593	\$50	
TOTAL DUE			\$980

- b. Pursuant to HRS § 514B-106.5, please identify the individual designated to provide reasonable access to persons authorized to serve civil process, in compliance with Hawaii Revised Statutes Chapter 634.

Name Primary: Marc Udoff Title Management Executive Telephone: 808-593-6819

Name Alternate: April Padello Title Management Executive Telephone: 808-593-6893

4. Management status (required): (check ONE only and fill in corresponding info)

☐ Self-managed by Association of Unit Owners (see Instructions) Public Email: _____ (Optional)

Title: _____ Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Day Phone: _____

☒ Managed by Condominium Managing Agent (see Instructions) Public Email: _____ (Optional)

Management Company: Hawaiiana Management Co., Ltd.

Mailing Address: 711 Kapiolani Blvd., Suite 700

City: Honolulu State: HI Zip: 96813 Day Phone: 808-593-9100

5. a. Evidence of Fidelity Bond (required) (Between sections 5a and 5b CHECK ONE ONLY; see Question #1 for preprinted expiration date of bond on file with the Commission)

- ☐ No evidence of fidelity bond is attached because bond on file in Question #1 expires AFTER June 30, 2015.
☒ Completed CSI form or certificate of insurance form is attached because bond on file in Question #1 expires ON OR BEFORE June 30, 2015, or evidence of current fidelity bonding is NOT on file with the Commission.

- b. Bond Exemption (If applying for a bond exemption, select ONE of the following exemptions. A corresponding bond exemption form on page B-2, B-3, or B-4 must be completed as part of the application process). An additional \$50 bond exemption application fee must be added to the preprinted total due on page A-1.

- ☐ **Sole Owner:** Where all condominium units are owned by a sole individual, sole corporation, sole partnership, sole Limited Liability Corporation ("LLC"), or sole Limited Liability Partnership ("LLP").
☐ **20 or Fewer Units:** Where the condominium project contains 20 or fewer units.
☐ **100% Commercial Use:** Where all condominium units are 100% commercial use.

6. Owner occupancy: Percentage of residential use units in the project which are owner-occupied: 50 %

7. Annual operating budget: Did the AOOU board of directors adopt an annual operating budget? ☒ Yes ☐ No

Pursuant to HRS § 514B-106 (c), within 30 days after adoption of any proposed budget for the association, the board shall make available a copy of the budget to all unit owners and shall notify each unit owner that the owner may request a copy of the budget and to whom that request shall be made.

8. Reserve studies and replacement reserves: (see Instructions)

For the current fiscal year, is the AOOU collecting a minimum of fifty percent of the estimated replacement reserves OR funding one hundred percent of the estimated replacement reserves when using a cash flow plan? ☒ Yes ☐ No

If yes, what is the percent funded?: 100 %

9. Does your AOOU maintain and make available for owner-review during reasonable hours a reference binder containing the Board of Directors Guides, Real Estate Commission brochures, HRS Chapters 514A and 514B, HAR Chapter 107, copies of the declaration, bylaws, house rules and any amendments? ☒ Yes ☐ No

If yes, where are the materials kept?: Hawaiiana Management Company, Ltd. Office

10. Has the AOOU amended the declaration, bylaws, condominium map or other constituent documents to adopt the provisions of HRS Chapter 514B? ☐ Yes ☒ No Already 514B

11. Has the AOUC utilized mediation or arbitration to resolve condominium disputes within the last two years? ☐ Yes ☒ No

If yes, how many times? Mediation: _____ Arbitration: _____

12. a. Does the AOUC have a separate email account? ☐ Yes ☒ No

What is the association's **public** email address? (optional) _____

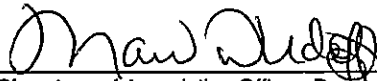
- b. Does the AOUC maintain an internet website? ☐ Yes ☒ No

What is the **public** website address? (optional) _____

**CERTIFICATION OF CONDOMINIUM ASSOCIATION OFFICER, DEVELOPER, 100% SOLE OWNER, OR
MANAGING AGENT WITH DELEGATION OF DUTY TO REGISTER**

For the period July 1, 2015 – June 30, 2017

1. I have read and understand the Instructions.
2. I certify that this application is complete as required, and is accompanied by the required documents and fees.
3. I certify that I am authorized to sign this certification on behalf of this condominium association, that the information provided is true and correct, and that there are no material omissions. (It is unlawful for any AOUO, its officers, board, or agents to file with the Commission any information that is false or contains a material misstatement of fact (HRS §§ 514A-134 and 514B-99.3). Any violation is a misdemeanor.
4. I certify that any changes to the required information provided in questions one (1) through five (5) of the registration application information, as required by HRS § 514B-103 (a) (1), shall be reported to the Real Estate Commission, in writing, within 10 days of the date of change. I further certify that the condominium association shall continue to update all other information during the biennial registration period as required by statute and provide updated information as requested by the Real Estate Commission. Also, written notification shall be provided to the Real Estate Commission at least 30 days prior to cancellation, termination, or a material change to the information provided in the evidence of fidelity bond coverage.
5. I certify that this condominium association does maintain continuous fidelity bond coverage in compliance with HRS § 514B-143 (a) (3), and that evidence of fidelity bonding or bond exemption shall be filed with the Real Estate Commission throughout this entire registration period. This condominium association acknowledges that its registration shall be automatically terminated for failure to provide the Real Estate Commission with evidence of continuous fidelity bond coverage (if applicable) through June 30, 2017.
6. This condominium association has received sufficient notice that if it fails to submit a completed registration application and fails to maintain continuous fidelity bond coverage or an approved fidelity bond exemption, it shall not have standing to maintain any action or proceeding in the courts of this State until it properly registers (HRS § 514B-103 (b)).



Signature of Association Officer, Developer, 100% Sole Owner, or Managing Agent
(Original signature or stamp preferred, however facsimile or photocopied signatures are accepted)

Marc D. WOOD

Print Name

10/3/16

Date

Manawa at Mehana

Print Name of Condominium Association (Managing Agent include CMA Name)

CHECK ONE ONLY: ☐ President ☐ Vice-President ☐ Secretary ☐ Treasurer
☐ Developer or Developer's Agent registering for unorganized association
☐ 100% Sole Owner of Condominium Project
☒ Managing Agent with Delegation of Duty to Register

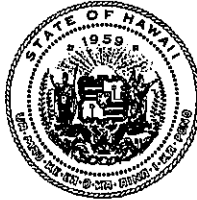
Mail or deliver all fees & documents to: Real Estate Branch, AOUO Registration, 335 Merchant St., Rm. 333, Honolulu, HI 96813

If you need assistance: call (808) 586-2643 to speak to a condominium registration clerk.

This material can be made available for individuals with special needs. Please call the Senior Condominium Specialist at (808) 586-2643 to submit your request.

DAVID Y. IGE
GOVERNOR

SHAN S. TSUTSUI
LIEUTENANT GOVERNOR



CATHERINE P. AWAKUNI COLÓN
DIRECTOR

CELIA C. SUZUKI
LICENSING ADMINISTRATOR

STATE OF HAWAII
REAL ESTATE BRANCH
PROFESSIONAL AND VOCATIONAL LICENSING DIVISION
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
KING KALAKAUA BUILDING
335 MERCHANT STREET, ROOM 333
HONOLULU, HAWAII 96813
<http://www.hawaii.gov/hirec>
hirec@dcca.hawaii.gov

**2015-2017 CONDOMINIUM ASSOCIATION BIENNIAL REGISTRATION
DELEGATION OF DUTY TO REGISTER**

As part of the 2015-2017 Condominium Association Biennial Registration, an AOUC officer, developer or developer's agent, or 100% sole owner may delegate the duty to complete the registration application and other applicable documents to the AOUC's managing agent who is licensed as a real estate broker in the State of Hawaii, an authorized employee of the managing agent or an agent of a corporation authorized to do business as a trust company under HRS Chapter 412, Article 8 and registered with the Real Estate Commission.

Although it is not necessary to submit the Delegation of Duty to Register form as part of the registration process, managing agents or their authorized employees shall not sign registration documents without receiving this delegation from the AOUC. The AOUC and managing agent shall maintain a copy of the Delegation of Duty to Register form as part of the AOUC records. Although the AOUC officer, developer or developer's agent, or 100% sole owner may delegate the duty to complete the registration application, the AOUC officer, developer or developer's agent, or 100% sole owner remains liable for the accuracy and truthfulness of the information supplied on the registration application and all other related documents.

As an officer, developer or developer's agent, or 100% sole owner of the condominium association, I hereby delegate:

Hawaiiana Management Company, Ltd.
(Print Name of Condominium Managing Agent (CMA))

Marc Udoff
(Print Name of Authorized Employee of CMA)

711 Kapiolani Blvd., Suite 700, Honolulu, HI 96813, 808-593-9100
(Print Mailing Address and Phone Number of CMA)

to act as the responsible person for the completion and submission of the 2015-2017 Condominium Association Biennial Registration Application and to certify on behalf of the AOUC that all statements and information in the registration application is true and correct.

I understand that notwithstanding the delegation of duty to the managing agent, the AOUC remains liable for the accuracy and truthfulness of the stated information and other documents submitted as part of the registration.

Joanne Rosado
Signature of Delegating Authority

Joanne Rosado
Print Name of Delegating Authority

9-28-2016
Date

Manawa at Mehana
Print Name of Condominium Association

CHECK ONE ONLY:

- ☒ President ☐ Vice-President ☐ Secretary ☐ Treasurer
☐ Developer or Developer's Agent
☐ 100% Sole Owner of Condominium Project